



## ADMISSION POLICY

**Institution Number: 4119**

### **Policy:**

Canadian College of Technology and Business (CCTB) is committed to providing accurate information and guidance to prospective students to ensure they make informed decisions about their program of study. CCTB admission criteria are publicized and applied consistently.

### **Procedure:**

Admission Requirements are listed on all **program outlines** and must be produced prior to enrollment. Admission requirements may not be waived by either the student or CCTB.

No tuition funding may be disbursed to the student or received by CCTB until all admission requirements are met. Once students enter into a contract with the CCTB, payment arrangements, if any, must be met and first payment or payment in full must be received before the start of the first class.

### **Requirements:**

- Good command of English language (See [Language Proficiency Assessment Policy](#))
- High school diploma or equivalent from an approved government institution of applicant's home country, or applicant is minimum 19 years of age
- Students are required to bring their own computers to class.

### **Procedure:**

An entry assessment such as: proof of **English Language Proficiency** must be submitted before enrollment into a program. If the student does not yet meet the English Language Requirement, admission will not be processed